



Foreign Affairs Manual

14 FAM – Logistics Management

Change Transmittal: LOG-111

Date: November XX, 2011

14 FAM 410

PERSONAL PROPERTY MANAGEMENT FOR POSTS ABROAD

Changes

1. This Change Transmittal issues the following revisions to subchapter 14 FAM 410:
 - **14 FAM 411.4, Definitions:** Definitions that have been added or revised include Accountability; Accountable property; Commerce Control List Items (CCLIs); Demilitarization; Excess property; Exchange/sale property; Government-furnished property; Hazardous property; Information technology; Inventory; Motor vehicles; Munitions List Items (MLIs); Salvage; Scrap; Sensitive personal property; and USAID trust-funded property; and
 - **14 FAM 414.1-1, Accountability Criteria, paragraph a:** Personal property that must be tracked on property records, including capitalized property, inventoried as required, that meets the criteria listed in 14 FAM 411.4, Definitions.
2. This Change Transmittal issues the following revision to subchapter 14 FAM 420:
 - **14 FAM 422, Definitions:** See 14 FAM 411.4, Definitions.
3. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

5. The office responsible for the material in this subchapter is the Office of Logistics Management (A/LM). Please direct questions concerning content, substance, and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 14 FAM 410 (CT:LOG-109; 10-14-2011) and insert revised subchapter 14 FAM 410 (CT:LOG-111).
2. Remove and discard old subchapter 14 FAM 420 (CT:LOG-58; 04-07-2009) and insert revised subchapter 14 FAM 420 (CT:LOG-111).
3. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:LOG-111, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.